



Nebraska WARN

Board of Directors

March 19th, 2013
10:00 am

Heartland Event Center
Area TBD
Grand Island, Nebraska

Board of Directors:

Eric Melcher – Chairman
Dennis Watts – Vice Chairman
Ken Swanson – Secretary
Chuck Schmid – Treasurer
Jim Green
Bob Smith
Cope Clark
Pat Davidson
Doug Pollack
Don Christen
Allan Boyd

Advisory Committee:

Lash Chaffin, Rich Koenig, Randy Hellbusch, Rob Pierce, Kristin Luebbe,
Larry Andreason, Jackie Stumpff, Harold Reynolds, Earl Imler

AGENDA:

<u>ITEM</u>	<u>SUMMARY</u>	<u>RESOURCE</u>
1. Call meeting to Order		Eric Melcher
2. Adopt Agenda	March 19 th , 2013 - NEWARN Agenda	Eric Melcher
3. Consider approval of the minutes.	January 16 th , 2012 - NEWARN Meeting	Eric Melcher
4. Treasurers Report	Revenue and Expenses Update (AWWA Reimbursement) including other pending Invoices, Etc.,	Chuck Schmid
5. News Letter Committee	2013 NEWARN News Letter update/discussion on reported requests for assistance	Ken Swanson/Allen Boyd/Kristin Luebbe
6. Web-Site Update	Field Area correction, Emergency Request Tab, Non-Emergency Request Tab, NEWARN TTX after action report, Response from Red Cross – Salvation Army to adding their link to web-site	Dennis Watts
7. NEWARN Presentation	Utility Conference/Snowball Conference Update Suggestions for future presentation – Workshops, Conferences, etc., North Platte – Sutherland – Valentine	Eric Melcher/Dennis Watts/Kristin Luebbe/Harold Reynolds/Chuck Schmid/Cope Clark
8. Member Communities	Update on Number of Member Communities ____.	Dennis Watts / Board Members / Advisory Committee
9. NEWARN Sponsor Support Update	Ideas to generate Sponsor. Also, Associate Member Sponsorship regarding Generator Suppliers (receiving emergency postings)	Cope Clark / Dennis Watts
10. NEWARN Nominations Update	Nominations have been distributed to Member Communities Provided there are no additional NEWARN nominations submitted. Consider a motion to close nominations	Eric Melcher
11. NEWARN Election	Consider a motion to retain current Board Members as provided in the NEWARN – Board of Directors Nomination Form	Eric Melcher
12. Election of Officers	Chairman, Vice Chairman, Treasurer and Secretary	Eric Melcher

13. Board of Director Terms Consider among other suggestions – 3 year terms with the number of Members per term being 4 Members, 3 Members and 4 Members all being 3 year terms.
 14. Miscellaneous:
 15. Next NEWARN Board Meeting: June 21, 2013 ? Location TBD Board Members
- Adjournment:

NeWarn Board of Directors Meeting Minutes, January 16, 2013 at Embassy Suites, Lincoln, Nebraska

The meeting was called to order by Vice President Dennis Watts

Board members in attendance were Cope Clark, Chuck Schmid, Dennis Watts, Doug Pollack, Ken Swanson and Rick Melcher. Advisory committee present was Kris Luebbe and Richard Koenig. Doug Woodbeck from NHHS was a guest.

VP Dennis Watts asked for approval of the agenda as presented. Ken Swanson made the motion to approve the agenda as presented. Cope Clark 2nd the motion. Motion carried.

Next approval of the previous meetings minutes was asked for and Cope Clark made a motion to approve the previous meetings minutes and Doug Pollack 2nd the motion. Motion carried.

President Rick Melcher arrived at this point and conducted the rest of the meeting.

Chuck Schmid then presented the Treasurer's Report. Currently there is \$1345.75 in out account and expenses paid were \$300 to B-Pro for payment of the 2013 portion of our contract with them, \$221.15 to Affiliated Foods and \$129.66 to Dennis Watts for our share of expenses at the Aug, 21 workshop held in Norfolk. AWWA has proposed in this year's budget to have \$750 available to us for expenses to operate WARN. This will be available when their budget is officially approved. We will then submit the \$300 payment made to B-Pro for our website maintenance contract. They had offered \$750 to us last year and we used \$580 of this but had \$170 that didn't get used and as of the first of the year we forfeited it back to them. Approval of the treasurer's report was asked for. Cope Clark made the motion to approve the treasurer's report and Dennis Watts 2nd. All aye, motion carried.

The news letter was then discussed. Kris and Ken reported that neither one had heard of any events or information so far. It was then discussed what could be put in the news letter because the March 1 publication time is drawing near. Kris suggested some information on drought assistance as one thing. Dennis was going to get some information to her on Norfolk's assistance to Cedar Knox and Richland and Rick on Aurora assisting one of their neighboring communities with some sewer jetting. Ken was going to get Kris some information on Auburn assisting and supplying licensed operators to some of their neighboring towns that were lacking operators.

Dennis then gave a web-site report. There has been very little activity on it since the last meeting. B-Pro is going to start making some of our suggested improvements to the web-site on Jan. 28. Field Area corrections, emergency request tab, non-emergency request tab and NeWarn table top exercise after action reports.

Discussion was then held on different ways presentations or table top exercises could be presented. It was suggested that maybe we could work with the training coalition and do some TTX at some of the workshops or pre-conference meetings. It was thought that targeting in the western part of the state needed to be done. Valentine, Chadron and North Platte were some towns with workshops coming up this year as possible locations. Concentrating on one topic was suggested. Like going over the WARN agreement as one. If we team up with the training coalition during their workshops we could check with

Mike Wentink to see if credit hours could be awarded for this. Cope and Chuck said that they could possibly help with these presentations in the western part of the state. This was tabled until the March meeting for more discussion.

A membership update was given next and Rich Koenig reported that there are now 165 member communities.

Elections were then discussed. Ken was going to get past election information to Rick so we know whose terms are up and due for re-election. If anyone has any nominations other than the current board let Rick know. He is going to send out a nomination form with a dead line for reply then send out an election ballot via e-mail to communities that use e-mails and hard copies to communities that don't have e-mail available.

Generator suppliers as sponsors were then discussed. It was asked that any potential suppliers be contacted to see if they would be interested in being a sponsor and included on our website.

Rick said that he had been contacted about care items in the event of an emergency be provided by way of our web site. It was the general consensus that it would be best to have Red Cross or Salvation Army handle this and if necessary provide a link to these agencies on our web site.

The Snowball Conference presentation was then discussed and Rick asked for volunteers to assist him. Chuck Schmid said that he should be available.

Doug Woodbeck from NHHS then gave a presentation about NEMA making available 4 trailer mounted water purification units with back up generators to NHHS. HHS would like to find 4 secure locations spread out as evenly as possible across the state. They would like to see these housed at communities that are NeWarn members if possible. This is still in the planning stages and Doug said he would come back to the board with further information when it's available.

Being no further business a motion to adjourn was asked for. Chuck Schmid made the motion to adjourn and Cope Clark 2nd. Motion carried and the meeting adjourned.

The next meeting will be March 19th at the NeRWA Conference in Grand Island. Rick will let us know at what time later.

Respectfully submitted, Ken Swanson, Secretary

**NEWARN – Board of Directors
Nomination Form**

Below you will see a Nomination Form for the NEWARN Board of Directors. You have until February 15, 2013, to return this nomination form to Eric Melcher at waterdept@cityofaurora.org or Dennis Watts at dwatts@ci.norfolk.ne.us .

The nomination form includes the following seven names that are up for re-election to the NEWARN Board of Directors via the nomination process.

You may vote for up to 6 persons:

_____ Eric “Rick” Melcher, City of Aurora

_____ Dennis Watts, City of Norfolk

_____ Jim Green, Village of McCool Junction

_____ Don Christen, City of Burwell

_____ Cope Clark, City of Pierce

_____ Chuck Schmid, City of St. Paul

Please return your nomination form to: Eric “Rick” Melcher at waterdept@cityofaurora.org or Dennis Watts at dwatts@ci.norfolk.ne.us or by USPS at City of Aurora, Attn: Eric Melcher, 905 13th Street, Aurora, Nebraska 68818